

MINUTES OF A SPECIAL MEETING OF THE UNION COUNTY LAW LIBRARY
RESOURCES BOARD HELD ON AUGUST 15, 2011

The Union County Law Library Resources Board held a special meeting on the 15th day of August, 2011, in Room B 3 of the Union County Courthouse at 1:00 p.m., with Chair Richard E. Parrott, Trustees David Allen, newly appointed Trustee Frank Howard who is replacing Dorothy Liggett-Pelanda, Tom McCarthy, and Rick Rodger together with Monica Overly, the Law Librarian present.

Since Mrs. Pelanda has resigned her seat on the UCLLRB due to having been appointed to the State House of Representatives, Judge Fraser has appointed Frank Howard to replace her term on the UCLLRB. Chair Judge Parrott swore Mr. Howard in and asked Mrs. Overly to write a letter of appreciation to Mrs. Pelanda for her service on the Board.

Rick Rodger moved to waive a reading of the last meeting's minutes and to approve them; Judge Parrott seconded and the Motion carried.

There was a review and discussion of the Expenditures from the second quarter and Chair Parrott requested approval and ratification of expenditures made for the months of April, May and June. Dave Allen moved to ratify all expenses for said period and Mr. Howard seconded and the Motion carried.

Due to the increase in the cost of Library materials, Mrs. Overly had returned and cancelled a number of subscriptions, mostly Federal, and presented a list along with the actual year to date cost of those materials being over \$29,000 as the reason she had cancelled them. There was discussion on several additional suggestions to cancel due to lack of use and cost and the possibility that the State Consortium may purchase the OH specific books for the CLLRB's. Rick Rodger moved to accept the cancellation of suggested materials and Frank seconded the Motion. Motion Carried with the suggestion that Notices be put on all the cancellations for patrons to know that these items were not current. The Law Librarian was asked to provide an inventory of the Law Library.

Chair Parrott reported to the Board his investigation into the finances of the Law Library Resources Board revealed that our income has decreased by \$48,000 from a year ago. Our budget for next year didn't look promising in covering our own line items. Since most print subscriptions had increased 20% instead of the 6% budgeted for, we

may fall short this year in the Contract Services line item. Mrs. Overly had prepared a summary list of the 3 Departmental Requests received from the Common Pleas Court, Juvenile/Probate Court and the Archives and totaled the 2011 cost to date of these requests and added 20% increase for the 2012 Request Costs. These requests came to over \$25,000.

Mr. McCarthy suggested we meet with the Auditor's office next week to see more clearly our financial picture and table the vote on Departmental Requests until September 20 at 1 p.m. Rick Rodger seconded the motion and it carried.

An executive session was requested by Rick Rodger and Mrs. Overly was asked to leave the room. She returned 25 minutes later.

A Meeting was set up with the Auditor's Office for August 24 at 3 p.m.

A Special Meeting of the Board was set for Tuesday, September 20, 2011, at 1 p.m. to complete discussion of the expenditures and income, and to form a proposed budget for 2012.

Thereafter meeting was adjourned.

Chairman

Secretary